

## So you want to be an RA

The Resident Assistant (RA) is the core of the Student Affairs Staff in residence halls. RAs play a critical role in individual student and community growth and development. The quality of their efforts has a significant, direct bearing upon the quality of life experienced by all members of the University Community.

### To be successful as an RA one should:

1. Be committed to creating communities that create a sense of belonging through individual and community development and mentorship.
2. Be able to create a floor and building culture where all individuals feel cared for through various methods of recognition and support.
3. Be willing to work with residents to assist them in creating a sense of identity through involvement and connection to campus resources.
4. Be able to connect with residents genuinely and significantly.
5. A commitment to work under the vision for the Division of Student Affairs (DOSA): Come, Engage, Stay and Graduate
6. Under the supervision of the Area Coordinator and Assistant Area Coordinator the RA will fulfill the general requirements and responsibilities in the following job description equating to approximately twenty hours per week for the duration of the RA contract.

### Requirements For Employment:

- ✓ Must be a registered student at Nova Southeastern University, meeting the minimum academic requirements of the academic department.
- ✓ Undergraduate students must have a minimum of 2.5 cumulative GPA.
- ✓ Must have one semester live-in experience prior to fall 2023, not necessarily at NSU, or significant leadership experience.
- ✓ Must be in good judicial standing with the University (i.e. not above Written Warning).
- ✓ Willingness to make a commitment through the academic year (i.e. August - May) including training periods which begin approximately two weeks before the start of undergraduate fall classes.
- ✓ While in the RA position, any outside employment or internship is discouraged and must be approved by the Director of Residence Life.

### Link to RA Application:

Must be completed by login with NSU credentials

<https://forms.office.com/r/52QgVGNC8t>

Link to recommendation form: <https://forms.gle/MUNcJFQdUGVSfk5g9>

**Resident Assistant Position Description 2023-2024****Community Involvement and Development**

- A. Strive and actively engage to develop a sense of community among residents on the floor and an identity as a floor, hall, and residential community member.
- B. Assist in residents developing communication, time management, well-being skills and competencies as well as affinity for NSU

**Individual Student Engagement**

- A. Develop an open and genuine relationship with each resident while maintaining a high level of visibility and availability in your community
- B. Learn about residents' concerns, interests, and needs and work to provide engagement opportunities that are informed from knowledge gained from residents

**Recognition and Support**

- A. Display interest and sensitivity to the concerns of our diverse population and refer residents, when necessary, to NSU and community resources
- B. Recognize and celebrate the uniqueness of your residents and the NSU community

**Safety and Security**

- A. Ensure the residence hall is a safe and secure environment to support residents
- B. Communicate housekeeping and maintenance needs in a timely manner and follow up with appropriate parties

**Upholding Standards**

- A. Encourage compliance with University policy and Residential Life policy by serving as a role model and addressing concerns around standard not being met.
- B. Educate residents about applicable policies and their responsibility to the larger NSU community.

**Administrative Skills**

- A. Complete the "on duty" responsibilities for your community
- B. Complete administrative tasks that require accurate and timely execution.

**Communication and Teamwork**

- A. Demonstrate proficiency at expressing ideas and listening, asking for and providing productive feedback, and develop an effective communication style.
- B. Commitment and support to the Residence Life team

**2023-2024 Resident Assistant Recruitment information**

**Recruitment Timeline:**

- November 1<sup>st</sup>, 2022: Application goes live
- November 1<sup>st</sup>, 2022 through January 6<sup>th</sup>, 2023: Various info session (mandatory to attend one)
- January 8<sup>th</sup>, 2023, 11:59pm: Deadline to submit your application
- January 23<sup>rd</sup>, 2023 (week of): Individual interviews (mandatory)
- Friday February 3<sup>rd</sup> 6pm-9pm or Saturday February 4<sup>th</sup> 5pm-8pm 2023: Second interview process (mandatory)
- February 15<sup>th</sup>, 2023: Candidate meet and greet (optional)
- February 24<sup>th</sup>, 2023: Offers made via email

**RA Informational Sessions:**

Date	Time	Location	Link for virtual	Passcode
Tuesday November 1 <sup>st</sup> 2022	12:00pm	Goodwin Classroom		
Wednesday November 16 <sup>th</sup> 2022	12:00pm	Mako Multipurpose		
Wednesday November 16 <sup>th</sup> 2022	8:00pm	Commons 126		
Thursday November 17 <sup>th</sup> 2022	8:00pm	Commons 123		
Thursday December 1 <sup>st</sup> 2022	12:00pm	Mako Multipurpose		
Thursday December 1 <sup>st</sup> 2022	8:00pm	Rolling Hills 2 <sup>nd</sup> floor		
Monday December 12 <sup>th</sup> 2022	8:00pm	Virtual	<a href="#">Link to RA info Session</a>	730199
Wednesday December 14 <sup>th</sup> 2022	8:00pm	Virtual	<a href="#">Link to RA info Session</a>	730199
Tuesday December 20 <sup>th</sup> 2022	8:00pm	Virtual	<a href="#">Link to RA info Session</a>	730199
Thursday January 5 <sup>th</sup> 2023	12:00pm	Commuter lounge		
Friday January 6 <sup>th</sup> 2023	12:00pm	Goodwin Classroom		